

Lena Public School District

Small Community, Great Opportunity!

Ben Pytleski– District Administrator
Matthew Hanson– HS/MS Principal
Mike Nompleggi- Elementary Principal
James Torzala-Special Ed. Director

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Board of Education
Lori Dufek – President
Ed Huberty-Vice President
Charles Imig – Clerk
David McNurlen – Treasurer
Timothy A. Goldschmidt - Member

LENA BOARD OF EDUCATION’S **REGULAR MEETING: Minutes**

Date: **Monday, November 13, 2023**

Location: **Boardroom at 6:30pm.**

“This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.”

I. CALL MEETING TO ORDER @ 6:30 P.M.

Roll Call: Lori Dufek-Virtual, Charles Imig-Present, Timothy A. Goldschmidt-present, Ed Huberty-Present, David McNurlen-Present
Administration: Ben Pytleski, Matt Hanson, Mike Nompleggi
Pledge of Allegiance

II. OPEN FORUM

III. CONSENT ITEMS

- 1. Approve Minutes**
- 2. Approve Agenda**
- 3. Approve Vouchers for Payment**
- 4. Approve Amended and Technical Correction Neola Board Policies**

Volume 32 No. 2, Technical Corrections

Bylaws

po0122-Board Powers

po0144.5-Board Member Behavior and Code of Conduct

po0151.2-Required Student Academic Standards Agenda Item

po0166-Agenda

po0171.1 President

Program

po2261.03-District and School Report Card

po2416-Student Privacy and Parental Access to Information

Professional Staff

po3161-Unrequested Leaves of Absence/Fitness for Duty

po3211-Whistleblower Protection

po3281-Personal Property of Staff Members

po3431-Employee Leaves

Support Staff

po4120-Employment of Support Staff

po4161-Unrequested Leaves of Absence/Fitness for Duty

po4211-Whistleblower Protection

po4220-Evaluation of Support Staff

po4281-Personal Property of Staff Members

po4431-Employee Leaves

Students

po5335-Care of Students with Chronic Health Conditions

po5341-Emergency Medical Authorization
po5451-Student Recognition
po5460-Graduation Requirements
po5463-Credits from Nonpublic Schools
po5517.01-Bullying
Finances
po6146-Post-Issuance Tax-Exempt Bond Compliance
po6152-Student Fees, Fines, and Charges
po6325-Procurement-Federal Grants/Funds
Property
po7440-Facility Security
po7540.04-Staff Technology Acceptable Use and Safety
Operations
po8220-School Day
po8450-Control of Casual-Contact Communicable Diseases
po8740-Protection of District Funds
Relations
po9700-Relations with Non-School Affiliated Groups
po9700.01-Advertising and Commercial Activities
Volume 32, No. 2
Bylaws
po0142.1-Electoral Process
po0143.1-Public Expression of Board Members
po0144.3-Conflict of Interest
po0164-Meetings
po0164.1-RESCIND- Regular Meetings
po0164.2-RESCIND- Special Meetings
po0165.1-RESCIND-Notice of Meetings
po0165.2-RESCIND-Change of Regular Meetings
Program
po1260-Incapacity of the District Administrator
po1421-Criminal History Record Check and Employee Self-Reporting Requirement
po1623-RESCIND-Section 504/ADA Prohibition Against Disability Discrimination in Employment
po1630.01-Family & Medical leave of Absence (FMLA) Program
po2340-District-Sponsored Trips
po2451-Program or Curriculum Modifications
po2521-Selection of Instructional Materials and Equipment
Professional Staff
po3120.07-RESCIND-Employment of Casual Resource Personnel
po3121-Criminal History Record Check and Employee Self-Reporting Requirement
po3123-RESCIND-Section 504/ADA Prohibition Against Disability Discrimination in Employment
po3139-Staff Discipline
po3430.01-Family & Medical Leave of Absence (FMLA)
po3440 Edgar Update, IRS Option changed to align W/4440, Job-Related Expenses Support Staff
po4121-Criminal History Record Check and Employee Self-Reporting Requirements
po4123-RESCIND-Section 504/ADA Prohibition Against Disability Discrimination in Employment
po4139-Staff Discipline
po4430.01-Family & Medical Leave of Absence (FMLA)
po4430.05-RESCIND-Nursing Mothers
po4440-Job-Related Expenses
Students
po5113-Open Enrollment Program (Inter-District)
po5200-Attendance
po5215-Missing and Absent Children
po5330-Administration of Medication/Emergency Care
po5350-Student Suicide Prevention

po5505-Academic honesty

po5517-Student Anti-Harassment

po5530-Drug Prevention

Finances

po6151-Returned Checks

po6610-Student Activity Fund

Property

po7250.01-Memorials for Staff and Students

po7440.01-Video Surveillance and Electronic Monitoring

po7440.02-Smart Monitoring Equipment

~~po7450.08~~ **Should be po7540.08-Artificial Intelligence (AI)**

Operations

po8121-Personal Background Check-Contracted Services

po8146-Notification of Educational Options

po8310-Public Records

po8420-School Safety

po8500-Food Services

po8531-Free and Reduced-Price Meals

po8700-Nursing Mothers

po8913-Section 504/ADA Prohibition Against Disability Discrimination in Employment

po9210-RESICIND-Parent Organizations

po9211 District-Support Organizations

Motion by David McNurlen, second by Charles Imig to approve the minutes, agenda, vouchers for payment and the amended and technical corrections for Neola policies as presented. Roll call: Lori Dufek-aye, Timothy Goldschmidt-aye, David McNurlen-aye, Ed Huberty-aye, Charles Imig-aye. Motion carried.

IV. DISCUSSION/ACTION ITEMS

1. Discussion-Athletic Director Report

- Participation was great for the Football, Volleyball and Cross Country.
- With fall sports starting seeing about 52 in participation, rough estimate.
- Fall sports for participation has zero ineligibilities.
- Next meeting will have a resignation to take care of from Wrestling.
- NIL is being looked at.

2. Approve Parent Transportation Contract for 2023-2024 School Year

Motion by David McNurlen, second by Charles Imig to approve the Parent Transportation for the 2023-2024 School Year for Steve and Rebecca Eckstrom as presented.

3. Approve Paper Bid for 2023-2024 School Year

Motion by David McNurlen, second by Timothy Goldschmidt to approve the paper bid for the 2023-2024 School Year awarded to Midland Papers as presented. All ayes. Motion carried.

4. Approve Insured Cash Sweep (ICS) for Fund Balance Treasury Management

Motion by Timothy Goldschmidt, second by Charles Imig to approve Insured Cash Sweep (ICS) as presented. Roll call: Lori Dufek-aye, David McNurlen-aye, Timothy Goldschmidt-aye, Ed Huberty-aye, Charles Imig-aye. Motion carried.

5. Discuss New Time Card Protocols/Procedures for Hourly Employees

- We will be using TrueTime in Skyward for punching in and out for our hourly employees.
- We already have the cleaning crew using it and it is working very well.
- We will have 3 ways for punching in, employee access through Skyward on a computer, an app on their phone, or a chrome book in one of the offices.

6. Discuss Elementary School Classroom Space/High Needs Students/Options

- Our elementary is running out of space that we will look at moving 5th graders to the Middle School.
- We will continue our research on this for the next year.

V. REPORT

1. Elementary Principal-Mike

- End of October Monopoly Game was a hit.
- Mike O. donated some tiny pumpkins for the students and staff, we had fun with that.
- Playground and Wellness committees are beginning their work.
- I put small turkey cut outs for the staff to find and then receive a prize.
- Homework Club is a great turnout. So instead of saying tutoring the students feel better at joining the Homework Club instead.
- Gave RTI information to the staff.
- 5K Soup Supper and Pie Fest for 2nd graders turned out great. A nice turnout and the parents really loved it.
- Veterans Day was so great.
- 2nd Annual Reindeer Dash on December 2, 2023, come join us for the Baseball team.

2. MS/HS Principal-Matt

- National FFA Convention was a great success.
- Sports are starting; the Middle School Boys Basketball and Girls' Basketball are starting this week.
- Veteran's Day was nice, heard from some of the Veteran's that this nice program gives them HOPE!
- Missing work list is very low this time.

3. Administrator-Ben

- Safety drills in December will consist of an evacuation and lock down.
- Full house for the Veteran's Day Program, had to get at least 10 extra seats for our Veterans. What a nice turn out, over 30 Veterans.
- WOCO tomorrow, 11/14/2023 from 8-9am if you want to listen.
- Wednesday Library Services board meeting.
- A thank you from the Gillett American Legion Auxiliary for our donation of gently used shoes.

VI. ADJOURN

Motion by David McNurlen, to adjourn at 8:15 pm.

***Recording Secretary
Tina Rouer***